



# Careers

**Joined Up Care Derbyshire**

[joinedupcareers.co.uk](http://joinedupcareers.co.uk)

## Careers in Health and Social Care

### Welcome to the Young Careers Newsletter - 30 January 2026

Hello everyone!

This regularly updated newsletter showcases the latest entry-level opportunities in Health and Social Care across Administration, Care & Clinical and Estates & Facilities. It also highlights local apprenticeships opportunities and provides links to job search resources and support.

If you have any suggestions or ideas to improve this newsletter, please feel free to share them with us.

My colleagues and I are here to help you with any questions you might have about finding a role in Health and Social Care.

You can reach us at:

[ddicb.joinedupcareers@nhs.net](mailto:ddicb.joinedupcareers@nhs.net)

Warmest wishes,  
Gabi Johannesmann  
Careers Team, Joined Up Care Derbyshire



The winning name for our Care Leavers Programme



### Derbyshire County Council

- [Derbyshire - Jobs and careers - Homepage](#)
- [Administration/Clerical/Customer Service](#)
- [Care/Social Work](#)
- [Caretaking/Cleaning/Security](#)
- [Catering](#)
- [Education - Non-Teaching/Support Services](#)

### Derby City

- [Jobs and careers - Derby City Council - Homepage](#)
- [Subscribe to Derby Jobs Weekly - Derby City Council newsletter](#)
- [Adult social care - Derby City Council](#)
- [Finding an apprenticeship - Derby City Council - general overview of websites](#)
- [Search results \(webitrent.com\) - Jobs in Admin, Care, Cleaning and Catering](#)

### NHS Jobs Website

- [NHS JobsLink - search results for 'Derby'](#)
- [Results for the Chesterfield area \(30 miles radius\)](#)

# Work Experience

## [Chesterfield Royal Hospital Work Experience](#)

## [University Hospitals of Derby and Burton NHS Foundation Trust \(UHDB\) Work Experience \(currently paused, but should be available again soon\)](#)

## [Derbyshire County Council Work Experience & Online Application Form](#)

## [Virtual Work Experience Programme for Careers in the Health and Social Care Sector Registration Form](#)

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# Vacancies



## Administration

Application closing date 22/02/2026 Salary (£25,989-£26,824 FTE) Actual £17,217-£17,767

Location: Grampian Primary Academy, Grampian Way, Sinfen, Derby DE24 9LU

Hours: Part Time - Contract type: Permanent

### **Admin Assistant - Primary School**

We are looking for a dedicated and organised Admin Assistant to join our friendly primary school team. This is a key role within the school, providing a wide range of clerical, administrative, financial and reception support to ensure the smooth running of day-to-day operations.

#### Key Responsibilities:

- Provide general administrative and clerical support to staff and senior leaders
- Support the school's financial processes, including basic finance tasks
- Act as the first point of contact at reception, welcoming pupils, parents, visitors and staff
- Manage incoming calls, enquiries and correspondence efficiently
- Maintain accurate records and assist with the organisation of school documentation
- Support the smooth running of daily school routines and activities

#### Skills and Personal Qualities

- Excellent communication skills, with the ability to converse confidently and provide accurate information to members of the public
- Professional, friendly and approachable manner
- Strong organisational skills with the ability to prioritise your own workload and manage multiple tasks
- A collaborative approach and a willingness to be a team player
- Good attention to detail and the ability to maintain confidentiality at all times

#### Experience

- Experience working in a school environment is desirable but not essential
- Previous administrative or reception experience is an essential.





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## Care and Clinical

### Avery Healthcare Group Ltd.

Recruitment Open Day - Littleover [Direct link to the booking form HERE](#)

**Avery Healthcare is hosting a Recruitment Open Day at their Derby Heights Care Home in Littleover, Derby on Tuesday, 27th January 2023 from 10 am to 4 pm. They are recruiting for Care Assistant (Days) and Senior Care Assistant (Nights) positions.** The open day will allow interested candidates to learn more about the roles, the benefits, and the care home, as well as to express their interest and book a slot.

#### About us

Avery Healthcare is a leading provider of high-quality care homes in the UK. They have a strong focus on delivering exceptional care and support to their residents, and they are committed to creating a positive and inclusive work environment for their employees. Our friendly team will be on hand to discuss the benefits we have to offer and show you around our home.

We are recruiting for: Care Assistant - Days and Senior Care Assistant - Nights

To express your interest and book your slot on the open day

01332540060 [averyhealthcare.co.uk/careers](http://averyhealthcare.co.uk/careers) - Rykneld Rd, Littleover, Derby



## Estates and Facilities

### Barchester Healthcare

#### General Assistant - Bank

The closing date is 23 March 2026

#### Job summary

As a General Assistant at a Barchester care home, you'll carry out a wide range of tasks to help provide the quality care and support the residents deserve. Your responsibilities will span across housekeeping, cleaning, laundry, and catering, allowing you to play a key role in creating a warm and homely environment for the residents.

#### Main duties of the job

The General Assistant role at Barchester Healthcare involves diverse responsibilities across various areas such as housekeeping, cleaning, laundry, and catering. You'll be expected to be reliable, compassionate, and caring, always ready to make a difference in the lives of the residents. The role requires practical skills and a can-do attitude, as you'll be expected to turn your hand to different tasks. Barchester Healthcare provides comprehensive training and development opportunities to help you thrive in this role.





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## Apprenticeships

### Level 3 Dental Nursing Apprenticeship - Rodericks Mackworth Dental Practice

RODERICKS DENTAL HOLDINGS LIMITED Derby (DE22 4AU) Distance 1.8 miles Start date 2 March 2026 Training course Dental nurse (GDC 2023) (level 3) Wage £9,422.40 to £15,238.08 a year Closes Monday 23 February 2026

**National Apprenticeship Week 2026**

**National Apprenticeship Week is 9 - 15 February 2026.**

#### What you'll do at work

During the Dental Nurse Apprenticeship, you will receive ongoing support, development and training to equip you with the skills and knowledge required to qualify and have a successful career in dental nursing.

Your daily activities could include:

Assisting the dentist in providing safe and effective treatments to patients, from simple check-ups to advanced specialist treatments

Providing patients with a high level of care

Setting up and cleaning surgery

Sterilising instruments

Updating patient records

Maintaining equipment

Preparing instruments and materials for various treatments

Adhering to practice policies and procedures

The use of VR Technology

During your working day, the dental practice will support you with learning the practical skills required, whilst your training provider (Aspiration Training) will teach you the theory side. Your studies will be based online with regular teaching and 1-2-1 sessions. Off-the-job training will be given throughout your apprenticeship during paid working hours.

SCAN

Career Support for Health and Social Care Jobs - for young people with Care Experience

